

MUSKEGON AREA DISTRICT LIBRARY

A meeting of the Muskegon Area District Library Board was held on Monday, November 19, 2018, at 4:00 p.m. at the Muskegon Area District Library Administration Building, 4845 Airline Road, Muskegon. Staff present: K. Richards, B. Hall, Kevin Wisniewski, Jeri Wonders, A. Varela and A. Susalla. M. Anderson, Legal Counsel was present. Members of the public in attendance: Barb Reynolds, Friends of the Walker Memorial Library.

D. Hughes called the meeting to order at 4:00 p.m.

ROLL CALL

Present: King, Scolnik, Hernandez, Holter, Muncie, Hughes

Excused: Sims

Approval of Agenda

J. King added an item to the Agenda: Director Contract as 9h.

Motion by Holter, Second by Hernandez

That the MADL Board approves the Agenda as amended.

Motion Carried

Public Comment

None

Consent Agenda

Motion by Hernandez, Second by Scolnik

That the Consent Agenda Items 6a. through 6c. be approved as presented.

Motion Carried

Vouchers

Motion by Holter, Second by King

That the Vouchers for October 2018 be approved as presented.

ROLL CALL

Ayes: Scolnik, Hughes, Holter, Muncie, King, Hernandez

Nays: None

Motion Carried

Committees

Storyville

K. Richards is coordinating and working with Taylor Studios, the fabricator for Storyville, to plan the kickoff meeting with Quinn Evans. The meeting will be held December 12 and 13. K. Richards distributed a timeline to the Board for the progression of Storyville. The RFP for the General Contractor can now go out based on the timeline. The Director also said interviews are underway for the Early Literacy Coordinator.

Reports

K. Richards said he and K. Wisniewski have been meeting with the local municipalities that own branch library buildings to discuss the technology upgrades needed at each location. The meetings have been well received.

A. Varela said the Administration office redesign went well and Administration is now configured for better department functions.

K. Richards was very pleased to report that Storyville has received a \$21,000 grant from the Community Foundation for Muskegon County.

Old Business

The Universal Service Fund provides funding for technology. MADL can receive up to 85% in funding for the much needed wiring and cabling issues. MADL has not applied for the equipment and wiring benefits and would like to do so to receive the discount. If not used by 2020, MADL would lose this funding capability. K. Wisniewski said there is \$125,000 available to MADL but is based on each location. He indicated that an RFP was put together with Elite Fund to comply with the requirements and MADL received six bids on the project. MADL needs to provide a Letter of Intent to USF.

Motion by Muncie, Second by Hernandez

That the MADL Board authorizes the Letter of Intent.

ROLL CALL

Ayes: Hernandez, Hughes, Scolnik, King, Muncie, Holter

Nays: None

Motion Carried

B. Hall reported the site plan for the additional parking lot spaces is at Fruitport Township for approval.

Motion by Holter, Second by Scolnik

That the MADL Board approves the changes to the MADL Bylaws

ROLL CALL

Ayes: Scolnik, Hughes, Holter, Muncie, King, Hernandez

Nays: None

Motion Carried

K. Richard said each year MADL reviews PA152 for employee medical costs. In previous years, MADL has used the 80/20 provision. For 2019, however, the Hard Cap provision would be preferred.

Motion by Holter, Second by King

That the MADL Board approves the PA 152 Hard Cap provision for MADL employee medical for 2019.

ROLL CALL

Ayes: Hughes, Hernandez, King, Muncie, Holter, Scolnik

Nays: None

Motion Carried

K. Wisniewski reported he has been working on upgrading the MADL website since he was first hired. It has been difficult getting a response back but has now received the third proposal. Many companies said they were too busy to help MADL. K. Wisniewski is recommending a company who has done extensive library work. The current MADL website is outdated and is impossible to read on a phone and only one person has access to update the information. This company can configure to allow up to 12 users along with many other enhancements.

Motion by Holter, Second by Hernandez

That the MADL Board authorizes an agreement with REVISE for a new website design.

ROLL CALL

Ayes: Hernandez, King, Hughes, Scolnik, Muncie, Holter

Nays: None

Motion Carried

D. Hughes thanked K. Wisniewski for the in-depth information he provided.

The Board discussed and approved the Director contract.

Motion by King, Second by Muncie

That the MADL Board approves the Director Contract for Kelly Richards retroactive to January 1, 2018 through 2021.

ROLL Call

Ayes: King, Scolnik, Hernandez, Hughes, Muncie

Nays: Holter

Motion Carried

New Business

K. Richards said that negotiations with Teamsters Local 214 are complete and distributed the collective bargaining agreement to the Board. M. Anderson highlighted the changes. The contract is a seven-year agreement.

Motion by Holter, Second by Hernandez

That the MADL Board approves and authorizes the collective bargaining agreement for 2019 to 2025 with Teamster's Local 214.

Motion Carried

Public Comment

None

Board Comment

Adjournment

Motion by Holter, Second by Hernandez

That the MADL Board meeting adjourns at 4:57 p.m.

Motion Carried

Reviewed and Approved by

John Holter Secretary